**REQUEST FOR QUOTATION  
SPECIFICATION OF STANDARD SERVICES**

**Procurement No:** **RFQ-** 16-ss001-22

## Specification

### Background

### In the year 2005, the Ministry of Environment, Lands and Agricultural Development (MELAD) through the Environment Conservation Division implemented the Kaoki-maange recycling project as part of a long-term strategy to minimize plastic and hazardous waste disposal. The operation of the recycling scheme led by the national Operator which was appointed and selected by the Ministry following the competitive tendering process. The recyclable materials that are covered under this scheme covers only the aluminium cans, car batteries and the PET Bottles. The operational arrangements involved mainly collection of the above recyclable items from the designated collection points on South Tarawa and Betio which are taken, crushed and stored awaiting exports to the international buyers.

Additional items to be also recycled to further minimize waste on South Tarawa and to be included in the Kaoki maange operations. Suppliers or interested tenders are expected to recycle glass containers (soy sauce, baby food, glass louvers etc). Tyres which can be processed into many other products such as gardening, decorations etc. Fabric which can be recycled rather than thrown away, also used to fill up seawall and foundations of buildings. Plastic food wraps are expected to be recycled as they are also a main source of pollution. The supplier is to clearly state what his or her plan are when managing these wastes whether to resell them for seawall fill up or other recycle techniques should be reflected in the plan.

### The operation of the Kaoki-maaange recycling system requires strict monitoring by the MELAD to ensure that collections are properly carried out in a timely manner to serve the public needs and to ensure compliance of operations to sound environmental policies which are stated clearly under the environment license. Given the bulk of the recyclable times to be collected under the system, the Ministry anticipates for prompt collections, timely crushing and exporting of the recyclable materials to the overseas buyers. The Contractor is also anticipated to provide the best management approaches to manage operations effectively including safeguarding and timely maintenance of the equipment including other KM assets available at the main Operating yard in Betio. Although the current system focused mainly on South Tarawa with limited recyclables items collected under the system, there is a long-term plan of the Ministry to extend the service to cover the remaining islands of Kiribati and to include as well other type of wastes that are seen feasible to be included under this recycling system.

### The Kaoki-maange recycling system was operated with funding supports of the Kaoki-Maange special fund managed by the Ministry of Finance. This revolving fund was utilized to pay for the collection of the recyclable materials, payment issued to the contractor upon approval of the reimbursement claim by the Ministry of Finance. Through this reimbursement, the Contractor is required to pay from its own fund the costs of recyclable items collected and the amount would be reimbursed through the claim to be processed by the Ministry of Finance. The MELAD has also a role to play in the payment of this reimbursement through certification of the claims and tracking payments to ensure timely processing by the Account MFED. Under this reimbursement, t the Contractor is to claim back the amount paid for the collection of the KM recyclable materials from the Special Fund, into which the Deposits were paid, at the Ministry of Finance and Economic Development (MFED). The operator is able to earn profit out of the system as they are not burdened with any major initial capital investment in land and equipment: the capital equipment, and the land on which the Materials Recovery Facility is sited are available and will be used by the Contractor for the operation of the system, however such capital and equipment will remain the property of the Government of Kiribati. In the system design, the local contractor earns 1 cent per beverage container collected, by claiming back from the Special Fund the full 5 cents Deposit, whilst paying out 4 cents to the public. Local contractor also earns $5.00 for the recycle of lead acid batteries. The Operator also retains the value of the materials, but must export any recyclables collected, and is responsible for all costs associated with packing and shipping logistics. The money earned through exports of the Kaoki-maange materials are additional profits to the Contractor.

The MELAD contracts out the operation of the KAOKI MAANGE system to a specified/selected “waste recovery operator” as the person engaged by the Republic under Part III regulation 9 of the special fund (waste material recovery) regulations 2005. The contractor takes on the legal obligation to pay out on the cans, PET bottles and lead acid batteries presented for deposit refund.

### Requirements

* Company minimum working Capital $20,000 - 50,000 and over
* Company Certified ANZ Bank Statement
* Tax clearance letter
* Certified copy of a Business Registration Certificate
* Any other private assets related that are suitable and best for use in the Kaoki Maange system.
* Other available technical skills related to the Kaoki Maange assets would be advantage
* Qualifications and related references of the team who are going to work and involve in the operation of the system

### Delivery Time

<insert requested delivery time, if general, otherwise in the table below>

The part is not necessary

Description of the Services to be provided

*Here, list all items to be Tendered*

*(This part may be replaced by a proprietary Service Provider description)*

|  |  |  |  |
| --- | --- | --- | --- |
| Pos. | Description | Delivery Time (to be Tendered) | Price (to be Tendered) |
| 1 | Operation of the KAOKI MAANGE System in Kiribati |  | No Price Bid |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |